

Evaluation of Presentation #2

Research and PowerPoint Presentation on an IT Topic (N = 54pts.)

Requirements for Presentation #2 / N = 8 pts (1 point each) / 1 pt. = Yes, 0 = No

- _____ contains a track star with 5 websites
- _____ 10–15-minute presentation
- _____ PowerPoint presentation is sent to instructor/class as an attachment to WebCT 1 day before presentation
- _____ contains another type of media to accompany presentation (i.e., overhead, brochure, video, handout)
- _____ contains references in APA format
- _____ Power Point presentation sent to class as an attachment one day before presentation
- _____ E-mail instructor the value of assignment no later than the day before presentation
- _____ Electronic Feedback given to class members on their presentations (with Dr. McKenzie carbon copied)

PowerPoint Presentation / N = 16 pts. (1 point each) / 1 pt. = Yes, 0 = No

- _____ contains a minimum of 10 slides
- _____ contains a minimum of 3 graphics
- _____ contains at least one digital graphic with transitions
- _____ with builds
- _____ contains sound in at least one slide that is appropriate to presentation
- _____ bolded font
- _____ distinct color contrast between text and background
- _____ organized information with bullets or numbers
- _____ graphics facing appropriately
- _____ readable text titles
- _____ readable text within slides
- _____ creative
- _____ summarized points
- _____ good margins around the slides (edges not crowded)
- _____ spelling and grammar correct

Multimedia Materials that accompany Presentation/ N = 10 points (1 point each) / 1 pt = Yes, 0 = No Track Star

- _____ with at least 5 websites
- _____ sites related to presentation topic
- _____ sites are working
- _____ spelling and grammar
- _____ track star is complete

Multimedia: (Type: _____)

- _____ attractive and appropriate for presentation
- _____ easy to read information
- _____ good margins utilized
- _____ spelling and grammar
- _____ summarized points in presentation

Oral Presentation / N = 20 pts.

(5 points each) (5 = Well done, 4 = Good, 3 = Average, 2 = Below Average, 1 = Needs work)

- _____ covers the topic
- _____ organized during the presentation
- _____ creative/original
- _____ overall presentation quality (well rehearsed)